



“LEADERSHIP”

DEVELOPING AND ENHANCING EACH TEAM MEMBER’S LEADERSHIP ASSETS

An important function of the Literacy Leadership Team in a school is to focus each individual’s attention on his/her leadership assets. Generally, teachers bring a multitude of leadership skills to the table. This self assessment can begin to build each team member’s knowledge of leadership assets, how they can be enhanced, and how they fit into the whole Literacy Leadership Team picture.

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PROCEDURE

Step 1: Explain the purpose of the activity. Developing an understanding of one's leadership assets will allow each team member to confidently assume his/her active role as a school leader.

Step 2: Have each participant think about the characteristics of a strong leader. Ask team members to jot down notes, as they will be sharing with the whole group.

Step 3: Go around the table and ask each LLT member to share one item of the notes. Designate a person to write all shared items on chart paper and display for all to see. This chart will be useful in completing the Leadership Sheet.

Step 4: Have each participant complete the remaining categories on the Leadership Sheet. These answers will not be shared with the whole group. Each team member will continue to reflect on the individual sheets and use these to guide leadership growth.

A SIMPLE PROTOCOL

This activity may be led by the site leader.

This is an activity that is foundational when building team members who recognize and enhance their leadership assets.

Purpose of activity: To build each individual's knowledge of leadership assets he/she brings to the team; to enhance one's leadership skills

Time to allow for activity:
30 minutes

Materials needed:
Leadership Sheet; chart paper; markers



EXPLORING LEADERSHIP ASSETS

List the skills/characteristics you have observed in a leader(s) that you admire and consider important to his/her success.

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Leadership skills/characteristics I want to develop or enhance this week and/or this year.

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Skills/characteristics I possess that are assets as a leader

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Skills I lack or characteristics I possess that are a hindrance in being a leader

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