

Code List for Paragraphs¹

1. Title:

- Highlight the title in yellow.
- Make sure it's set apart from the paragraph in some way (capital letters, underline, center).

2. Topic Sentence:

- Draw a box around the topic in the first sentence.
- Write "G," "C," or "S" next to the first sentence to indicate the type of Topic Sentence.
- Underline the part of the sentence meant to grab the reader.
- If any of the above items is weak or missing, fix it.
- Correct any capitalization, appearance, punctuation, spelling, word-usage errors, or sentence structure errors. If you don't know how to correct it, ASK!

3. Lead-off Detail Sentences (complete for each Lead-off Detail Sentence):

- Circle the transition word, phrase, or clause.
- Write a number at the beginning of each of the Lead-off Detail Sentences. (1, 2, 3, 4, etc.) (You should have at least three in the paragraph.)
- If any of the above items is weak or missing, fix it.
- Correct any capitalization, appearance, punctuation, spelling, word-usage errors, or sentence structure errors. If you don't know how to correct it, ASK!

4. Follow-up Detail Sentences (complete for each Follow-up Detail Sentence):

- Write a star at the beginning of each Follow-up Detail Sentence. (*) (You should have at least one after each Lead-off Sentence.)
- If any of the above items is weak or missing, fix it.
- Correct any capitalization, appearance, punctuation, spelling, word-usage errors, or sentence structure errors. If you don't know how to correct it, ASK!

5. Clincher Sentence:

- Circle the Concluding Transition (either a word, clause, or phrase).
- Draw a box around topic in the Clincher Sentence.
- Write "G," "C," or "S" next to the Clincher Sentence to indicate the type of Clincher Sentence.
- Underline the part of the Clincher Sentence designed to make the reader think more about the topic
- If any of the above items is weak or missing, fix it. If the Clincher Sentence is not different in form that the Topic Sentence, fix it.
- Correct any capitalization, appearance, punctuation, spelling, word-usage, or sentence structure errors. If you don't know how to correct it, ASK!

6. Entire Paragraph:

- Highlight a Compound Sentence in pink. Write the formula at the beginning of the sentence.
- Highlight a Complex Sentence in green. Write the formula at the beginning of the sentence.
- Highlight a Compound-Complex Sentence in blue. Write the formula at the beginning of the sentence.
- Draw a star by 5 different words that demonstrate an appropriate vocabulary for your grade.
- Circle and replace the following forbidden words/phrases: *I/we* (except in personal experience), *you, good, bad, a lot, stuff, things, cool, there are*.
- Count the TOTAL number of sentences in the paragraph. You should have a minimum of 8. Write the number at the top of the page next to "Total Number of Sentences." If you have less than 8, add sentences until you have at least 8 sentences.

¹ This Code List was created based on a code list designed by Cindy Gibson for themes.