**A Checklist for Levels 1-3 Micro-credentialing**

**in Content Enhancement Routines**

This checklist encompasses the evidence needed for completion of Levels 1 and 2, allowing a teacher to jump directly to the completion of Level 3, SIM Specialist.

****Upload the following evidence to the Badge List website: <https://www.badgelist.com/SIM-Content-Enhancement>

**Evidence for Level 1: Professional Learning (PL)**

* Date of participation in initial professional development

Implementation and reflection (optional)

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**Evidence for Level 2: Fidelity of Implementation (FI)**

* [Partner with an active SIM Professional Developer](https://www.badgelist.com/SIM-Content-Enhancement/Framing-Routine-FI/Partner-with-an-active-SIM-Professional-Developer)(s)
  + Post the name(s) of SIM Professional Developer(s) with whom the teacher with be partnering with
* Develop a Draft Content Enhancement Routine
  + Follow the *Get Ready* section to prepare the draft and practice applying the Linking Steps to develop the draft.
  + Post draft.
* Co-Construct and Instruct
  + Co-construct and instruct with the selected Content Enhancement Routine using the Cue-Do-Review steps with a group or class. Follow the *Get Set* section to introduce the selected Content Enhancement Routine to students.
  + Post a statement about co-construction and instruction with students.
* Use the selected Content Enhancement Routine frequently
  + Follow the *Go!* and *Win!* sections of the guidebook.
  + Post a statement explaining your frequency of use with the selected Content Enhancement Routine.
* Submit an Implementation Portfolio
  + Describe:
    - Group/student (size of class, level, student characteristics, etc.)
    - The length of implementation (days, weeks, months, amount of time per day, days per week, etc.)
    - Include artifacts (your draft and final, completed device, student devices without student names
    - Post the above evidence (implementation portfolio)
* Submit a Log:
  + Log:
    - What went well and why?
    - What was a challenge and why?
    - What you will do next time?
    - What adjustments you made and ideas generated for issues encountered etc.
    - Post the above information (log).
* Engage with a SIM Professional Developer
  + Post a statement about your coaching feedback and follow-up.
* Submit a Video ***or*** Observation
  + Submit video to your professional developer that supports your fidelity of implementation. Show yourself using the Cue-Do-Review process with the selected Content Enhancement Routine.
  + Post video (optional).

***OR***

* + Have a SIM Professional Developer observe while you co-construct using the Cue-Do-Review process.
  + Post the selected Content Enhancement Routine Cue-Do-Review Checklist from your SIM Professional Developer (optional).
* Submit a Student Interview (optional)
  + Interview a student about usefulness and implementation of the selected Content Enhancement Routine.
* Completion Date:
  + Post the date you completed the requirements for this micro-credential.



**Evidence for Level 3: Specialist (SP)**

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| If you have already earned the Level 2 (FI) micro-credential, then you can make a statement that refers to the evidence provided for the FI micro-credential rather than re-posting/uploading. You can also post a link to the FI micro-credential.  If you are going to directly to Level 3 (SP), then post evidence for all items under the FI micro-credential described above under the heading “Demonstrate Implementation with Fidelity” and completion date. | * Partner with an active SIM Professional Developer(s) * Post the name of the SIM Professional Developer(s) who will partner with you. |
| * Demonstrate Implementation with Fidelity: * Develop a draft Content Enhancement Routine related to content with a group or a class. Follow the *Get Ready* section to prepare the draft and practice applying the Linking Steps to develop the draft. |

* Instruct a Teacher:
  + Guide/coach another instructor through the Routine in its entirety. Help them to follow the instructional steps in the manual.
  + Evidence may include:
    - Submit video or audio from the session when you instructed a teacher on the selected Content Enhancement Routine if your SIM Professional Developer was not on site.
    - Submit evidence of PD provided (agenda and Power Point if used)
    - Feedback from SIM Professional Developer(s)
* Describe your Instruction:
  + Provide a description of your coaching with the instructor.
    - What were the successes?
    - What were the challenges?
    - How did the two of you problem solve issues?
    - What adjustments did you make?
  + Complete a CER Device Checklist for the teacher with whom you are instructing. Share this checklist with your SIM Professional Developer(s).
* Describe Implementation:
  + Visit the class of the instructor to whom you provided instruction on the selected Content Enhancement Routine while he/or she is implementing the CER. Complete a CER Implementation Checklist for the teacher. Share this checklist with your SIM Professional Developer(s).
  + Post a description of the instructor’s class.
    - What were the successes?
    - What were the challenges?
    - How did the two of you problem solve issues?
    - What adjustments did you make?
* Completion Date:
  + Post the date you completed the requirements for this micro-credential.

For more information on the requirements for each item, please visit the Badge List website (<https://www.badgelist.com/SIM-Content-Enhancement>) or inquire with your SIM Professional Developer(s).