**A Checklist for Levels 1-3 Micro-credentialing**

**in Content Enhancement Routines**

This checklist encompasses the evidence needed for completion of Levels 1 and 2, allowing a teacher to jump directly to the completion of Level 3, SIM Specialist.

****Upload the following evidence to the Badge List website: <https://www.badgelist.com/SIM-Content-Enhancement>

**Evidence for Level 1: Professional Learning (PL)**

* Date of participation in initial professional development

Implementation and reflection (optional)

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**Evidence for Level 2: Fidelity of Implementation (FI)**

* [Partner with an active SIM Professional Developer](https://www.badgelist.com/SIM-Content-Enhancement/Framing-Routine-FI/Partner-with-an-active-SIM-Professional-Developer)(s)
	+ Post the name(s) of SIM Professional Developer(s) with whom the teacher with be partnering with
* Develop a Draft Content Enhancement Routine
	+ Follow the *Get Ready* section to prepare the draft and practice applying the Linking Steps to develop the draft.
	+ Post draft.
* Co-Construct and Instruct
	+ Co-construct and instruct with the selected Content Enhancement Routine using the Cue-Do-Review steps with a group or class. Follow the *Get Set* section to introduce the selected Content Enhancement Routine to students.
	+ Post a statement about co-construction and instruction with students.
* Use the selected Content Enhancement Routine frequently
	+ Follow the *Go!* and *Win!* sections of the guidebook.
	+ Post a statement explaining your frequency of use with the selected Content Enhancement Routine.
* Submit an Implementation Portfolio
	+ Describe:
		- Group/student (size of class, level, student characteristics, etc.)
		- The length of implementation (days, weeks, months, amount of time per day, days per week, etc.)
		- Include artifacts (your draft and final, completed device, student devices without student names
		- Post the above evidence (implementation portfolio)
* Submit a Log:
	+ Log:
		- What went well and why?
		- What was a challenge and why?
		- What you will do next time?
		- What adjustments you made and ideas generated for issues encountered etc.
		- Post the above information (log).
* Engage with a SIM Professional Developer
	+ Post a statement about your coaching feedback and follow-up.
* Submit a Video ***or*** Observation
	+ Submit video to your professional developer that supports your fidelity of implementation. Show yourself using the Cue-Do-Review process with the selected Content Enhancement Routine.
	+ Post video (optional).

***OR***

* + Have a SIM Professional Developer observe while you co-construct using the Cue-Do-Review process.
	+ Post the selected Content Enhancement Routine Cue-Do-Review Checklist from your SIM Professional Developer (optional).
* Submit a Student Interview (optional)
	+ Interview a student about usefulness and implementation of the selected Content Enhancement Routine.
* Completion Date:
	+ Post the date you completed the requirements for this micro-credential.



**Evidence for Level 3: Specialist (SP)**

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| If you have already earned the Level 2 (FI) micro-credential, then you can make a statement that refers to the evidence provided for the FI micro-credential rather than re-posting/uploading. You can also post a link to the FI micro-credential. If you are going to directly to Level 3 (SP), then post evidence for all items under the FI micro-credential described above under the heading “Demonstrate Implementation with Fidelity” and completion date. | * Partner with an active SIM Professional Developer(s)
* Post the name of the SIM Professional Developer(s) who will partner with you.
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| * Demonstrate Implementation with Fidelity:
* Develop a draft Content Enhancement Routine related to content with a group or a class. Follow the *Get Ready* section to prepare the draft and practice applying the Linking Steps to develop the draft.
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* Instruct a Teacher:
	+ Guide/coach another instructor through the Routine in its entirety. Help them to follow the instructional steps in the manual.
	+ Evidence may include:
		- Submit video or audio from the session when you instructed a teacher on the selected Content Enhancement Routine if your SIM Professional Developer was not on site.
		- Submit evidence of PD provided (agenda and Power Point if used)
		- Feedback from SIM Professional Developer(s)
* Describe your Instruction:
	+ Provide a description of your coaching with the instructor.
		- What were the successes?
		- What were the challenges?
		- How did the two of you problem solve issues?
		- What adjustments did you make?
	+ Complete a CER Device Checklist for the teacher with whom you are instructing. Share this checklist with your SIM Professional Developer(s).
* Describe Implementation:
	+ Visit the class of the instructor to whom you provided instruction on the selected Content Enhancement Routine while he/or she is implementing the CER. Complete a CER Implementation Checklist for the teacher. Share this checklist with your SIM Professional Developer(s).
	+ Post a description of the instructor’s class.
		- What were the successes?
		- What were the challenges?
		- How did the two of you problem solve issues?
		- What adjustments did you make?
* Completion Date:
	+ Post the date you completed the requirements for this micro-credential.

For more information on the requirements for each item, please visit the Badge List website (<https://www.badgelist.com/SIM-Content-Enhancement>) or inquire with your SIM Professional Developer(s).