



# Literacy Leadership Teams

A Driving Force Behind School Change

**SIM**POSIUM

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## Reflection Worksheet

List 3 teamwork problems that have occurred in your workplace:

Identify one change in team mechanics or team interactions that could increase the productivity level of your team meetings.

How does the *Why Xs Five* activity help participants probe a problem in order to arrive at the clearest possible problem definition?

How does the *HIT the Target* process help teams identify ways to reach a desired solution or outcome?

Which part of the measurement process is the most difficult for your team? (Identifying the measurements, collecting measurements or communicating the results?)

Which one of the 6 key components of team leadership will be a priority for you when you return to your team OR when you develop a team?

# The Frame

Building Effective Literacy Leadership Teams is about...  
Addressing components of effective teamwork to create a strong group that will drive change.

Component #1:  
Team Membership

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Component #2:  
Meeting Mechanics

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Component #3:  
Meeting Environment

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Main Idea #4:  
Team Interactions

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Main Idea #5:  
Goals and Objectives

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Main Idea #6:  
Measurements - Data

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**So what? (What's important to understand about this?)**

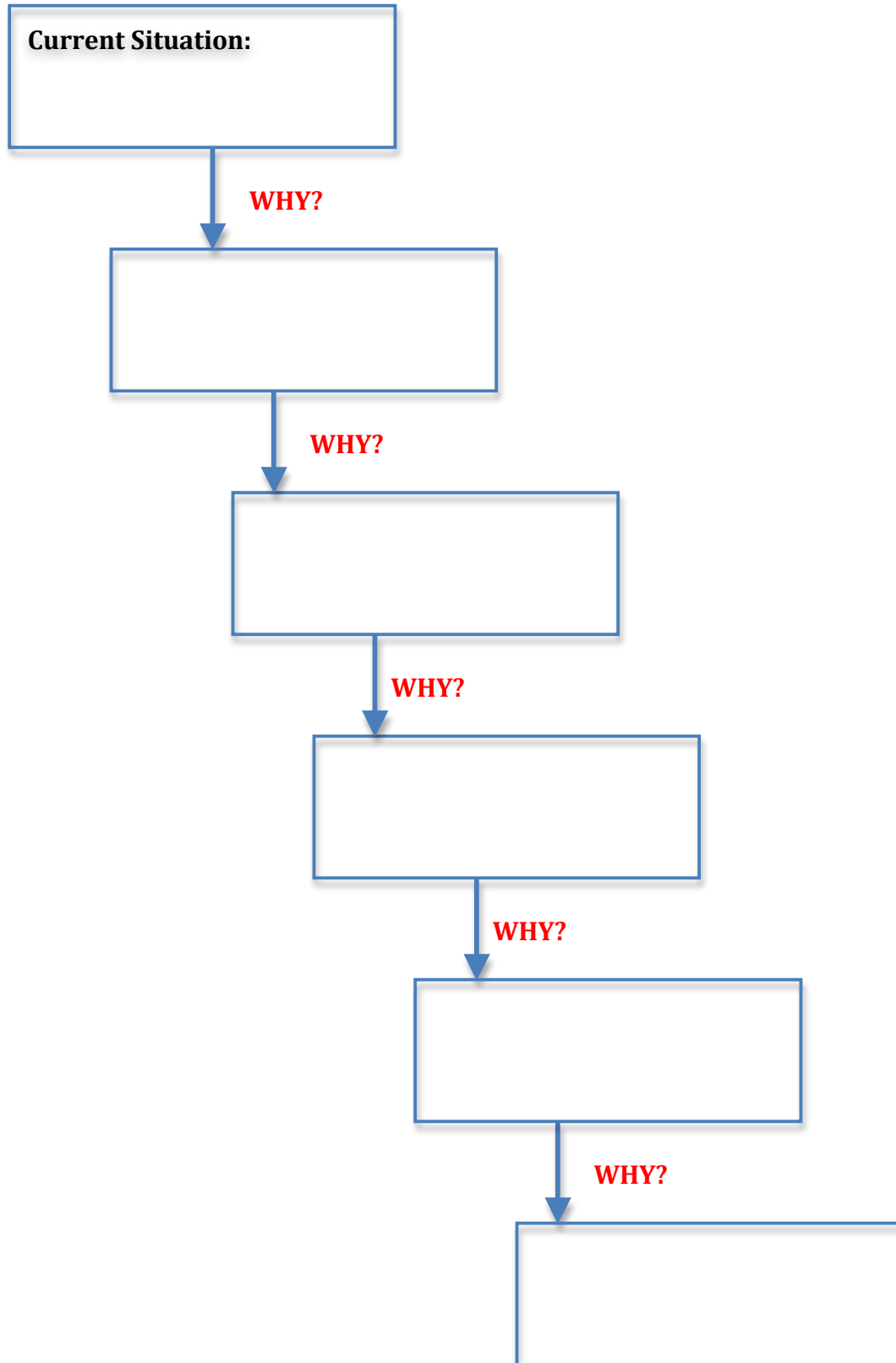
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# Get a **GRIP**

<p><b>G</b>oals</p>	<p>1 2 3 4 5</p> 
<p><b>R</b>esponsibilities</p>	<p>1 2 3 4 5</p> 
<p><b>I</b>nteractions</p>	<p>1 2 3 4 5</p> 
<p><b>P</b>rocess and Procedures</p>	<p>1 2 3 4 5</p> 

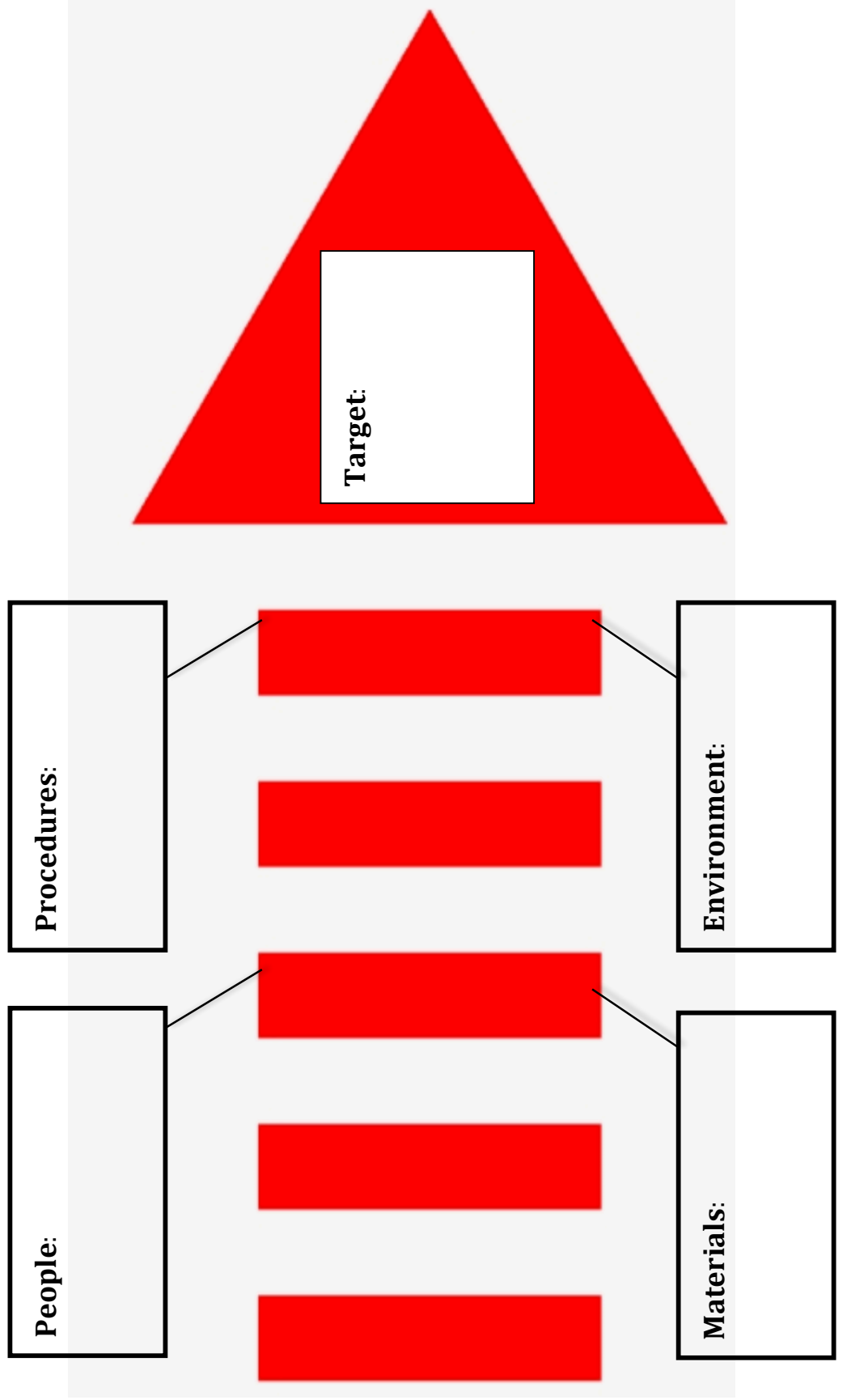


## Identify the Problem With WHY Xs FIVE





# HIT The Target



## Measurement / Data Worksheet

What process or performance standard is to be measured and how will it be measured?	
How will the data be collected?	
Who will be responsible for data collection?	
What kind of chart will be used and how will it be labeled?	
Who will be responsible for recording information?	
Who routinely needs to be aware of the data?	
How will the information be communicated to those identified above?	
Who should be responsible for taking action based on the information?	