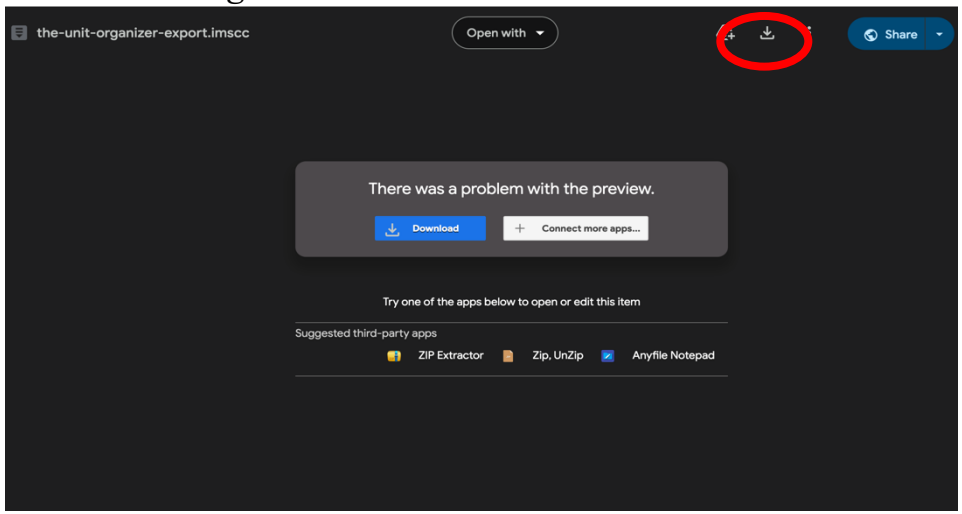
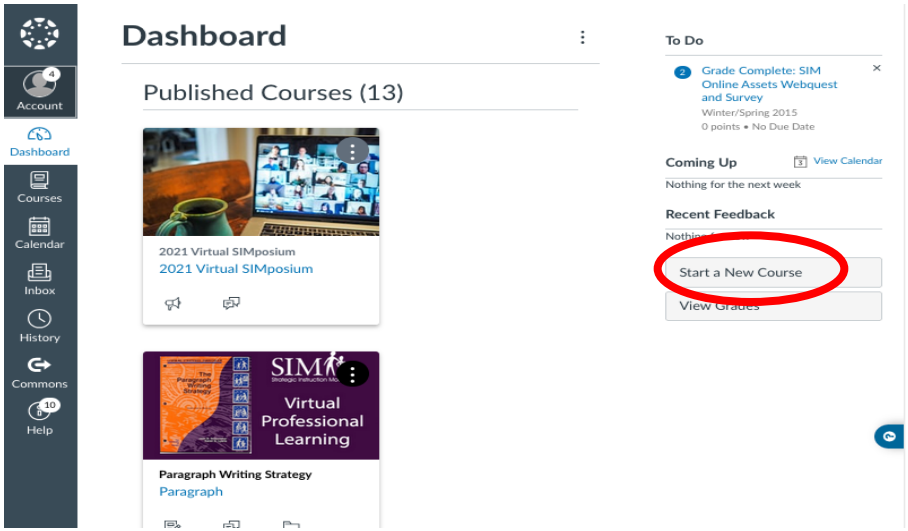
Instructions to Acquire KUCRL SIM Canvas Courses for Your Own Use

1. Email simpd@ku.edu to request your own copy of a specific KUCRL SIM Canvas course.
2. You will receive a link to download the file of the SIM Canvas Course. When you open it, it will look something like this:



3. Ignore the "There was a problem with the preview" warning!
4. Click on the "Download" icon in the top right-hand corner (circled in red in the picture).
5. Open your Canvas.

6. Click on "Start a New Course" on the right side of your Canvas Dashboard screen.



7. On the right side of the screen in your new course, click the option "Import Course Content".
8. Content Type = Canvas Course Export Package
9. Source = Browse on your computer and choose the canvas file you downloaded from KUCRL
10. Content = All Content.
11. Click "Import". This may take a few minutes because it is a big file.
12. The course is all yours now! You may tweak it to fit your professional development preferences.