

Sample Syllabus

The Unit Organizer Routine Online: February 3-May 5, 2011

Green indicates Required Submissions

Blue indicates required submissions that must be reviewed by the facilitator BEFORE they are implemented in the classroom.

Week	Dates	Time	Task	Required Submissions To Dropbox	Process Questions	Dropbox OPENS	Dropbox CLOSES
1	2/3	2 hours	Virtual or Face-to-Face Meeting Online navigation, syllabus, video/audio content, pre/post assessment data, preview a completed device				
1	2/3-2/10	1-2 hours	Unit Organizer Routine Overview <ul style="list-style-type: none"> ○ Course Overview ○ Important Background Information 				
2	2/11 - 2/17	1-2 hours	<ul style="list-style-type: none"> ○ About this Course ○ Unit Organizer Routine- Post Organizer 		<p><i>What is this course all about?</i></p> <p><i>Why should I learn this routine?</i></p> <p><i>What tools and resources are available to help me learn this routine?</i></p>		
3	2/18 - 2/24	1-2 hours	Learn It <ul style="list-style-type: none"> ○ Introduction ○ Understanding Basics 		<i>How can I think about organizing my instruction effectively?</i>		
4	2/25 -3/3		Learn It, continued <ul style="list-style-type: none"> ○ Description (Cue-Do-Review) ○ Examples 		<p><i>What visual device and teaching procedures are used in the Unit Organizer Routine?</i></p> <p><i>What does the Unit Organizer Routine actually look like when it is used?</i></p>		
5	03/4 - 3/10	1-2 hours	<ul style="list-style-type: none"> ○ Outcomes ○ Fidelity ○ Wrap Up – Comprehension check & Goal check 	Comprehension Check, Form A	<p><i>What evidence exists that the Unit Organizer Routine works with academically diverse students?</i></p> <p><i>How might you measure student outcomes?</i></p> <p><i>Given these conditions, what do you have to do to ensure fidelity of implementation?</i></p>	Feb. 3	Mar. 13
6	3/11	1 ½ hours	Virtual or Face-to-Face Mtg Preparation for classroom implementation; using the UO checklist and UO document notes to draft your first diagram; student outcome data				

6	3/11 - 3/17	2 – 3 hours + revisions, if needed	Do It <ul style="list-style-type: none"> Introduction Planning for Instruction 	Unit Content Sort	<i>How do I prepare to use the Unit Organizer Routine with students?</i> <i>Are there any barriers to using this routine that you can think of?</i> <i>How might you overcome them?</i> <i>In what course will you first attempt to plan and teach with the Unit Organizer Routine?</i> <i>What unit within that course will you target?</i>	Feb. 25	Mar. 20
7	3/18 - 3/24		Do It <ul style="list-style-type: none"> Drafting the Device 	1 st Draft Unit Organizer 1 st UO Draft Device Checklist	<i>What might a Unit Organizer look like for a section of my course?</i>	Mar. 4	Mar. 27
8	3/25 - 3/31		Do it <ul style="list-style-type: none"> First Classroom Trial Making Assessment Decisions Wrap Up - Self-assessment &- Goal check 	Co-constructed Unit Organizer First Teaching Reflection Tool	<i>What important tips will help me in teaching the Unit Organizer Routine?</i> <i>How will you measure the results of this first classroom trial?</i> <i>Which SMARTER Planning step are you addressing when you make assessment decisions?</i>	Mar. 11	Apr. 3
9	4/1	1 hour	Virtual or Face-to-Face Mtg Debrief classroom implementation; student outcome data				
9	4/1-4/7	2 – 3 hours + revisions	Refine It <ul style="list-style-type: none"> Introduction Reflecting Getting Better and Better 	Successes-Reflections form	<i>What can I learn from my initial experience with teaching this routine?</i> <i>What changes or alternatives should I consider in my implementation of this routine?</i>	Mar. 18	Apr. 10
10	4/8-4/14		Refine It <ul style="list-style-type: none"> Second Classroom Trial 	2nd Draft Unit Organizer 2nd UO Draft Device Checklist	<i>How will I teach this routine the second time?</i> <i>How will you assess student outcomes for your second classroom trial?</i>	Mar. 25	Apr. 17
11	4/15 - 4/21		Refine It Wrap Up - Self-assessment & Goal check Use It <ul style="list-style-type: none"> Introduction The Big Picture 	Teaching Reflection Tool Second Trial Plan for Sustained Use	<i>What is the larger context for considering the use of this and other Content Enhancement Routines?</i>	Apr. 1	Apr. 24
12	4/22 - 4/28	1 -2 hours	<ul style="list-style-type: none"> Available Resources Hitting the Mark 	Available Resources Teacher Satisfaction Survey Student Satisfaction Survey (requires student input) Student Outcomes Report	<i>What resources are at my disposal to enhance my use of the Unit Organizer Routine?</i> <i>Am I meeting students' needs and making progress in my growth as an effective teacher?</i>	All open on Apr. 8	All close on May 1
13	4/29 -5/5		<ul style="list-style-type: none"> Administrative Issues Wrap Up Goal check 	Administrative Support Plan Course Evaluation	<i>What important administrative issues pertain to the integration of Content Enhancement Routines?</i>	Apr. 28	May 5