

## A Checklist for Levels 1-3 Micro-credentialing in Content Enhancement Routines

This checklist encompasses the evidence needed for completion of Levels 1 and 2, allowing a teacher to jump directly to the completion of Level 3, SIM Specialist. Upload the following evidence to the Badge List website: <https://www.badgelist.com/SIM-Content-Enhancement>

### Evidence for Level 1: Professional Learning (PL)

- Date of participation in initial professional development
- Implementation and reflection (optional)

### Evidence for Level 2: Fidelity of Implementation (FI)

- Partner with an active SIM Professional Developer(s)
  - Post the name(s) of SIM Professional Developer(s) with whom the teacher will be partnering with
- Develop a Draft Content Enhancement Routine
  - Follow the *Get Ready* section to prepare the draft and practice applying the Linking Steps to develop the draft.
  - Post draft.
- Co-Construct and Instruct
  - Co-construct and instruct with the selected Content Enhancement Routine using the Cue-Do-Review steps with a group or class. Follow the *Get Set* section to introduce the selected Content Enhancement Routine to students.
  - Post a statement about co-construction and instruction with students.
- Use the selected Content Enhancement Routine frequently
  - Follow the *Go!* and *Win!* sections of the guidebook.
  - Post a statement explaining your frequency of use with the selected Content Enhancement Routine.
- Submit an Implementation Portfolio
  - Describe:
    - Group/student (size of class, level, student characteristics, etc.)
    - The length of implementation (days, weeks, months, amount of time per day, days per week, etc.)
    - Include artifacts (your draft and final, completed device, student devices without student names)
    - Post the above evidence (implementation portfolio)
- Submit a Log:
  - Log:
    - What went well and why?
    - What was a challenge and why?
    - What you will do next time?
    - What adjustments you made and ideas generated for issues encountered etc.
    - Post the above information (log).

- Engage with a SIM Professional Developer
  - Post a statement about your coaching feedback and follow-up.
- Submit a Video **or** Observation
  - Submit video to your professional developer that supports your fidelity of implementation. Show yourself using the Cue-Do-Review process with the selected Content Enhancement Routine.
  - Post video (optional).
- **OR**
  - Have a SIM Professional Developer observe while you co-construct using the Cue-Do-Review process.
  - Post the selected Content Enhancement Routine Cue-Do-Review Checklist from your SIM Professional Developer (optional).
- Submit a Student Interview (optional)
  - Interview a student about usefulness and implementation of the selected Content Enhancement Routine.
- Completion Date:
  - Post the date you completed the requirements for this micro-credential.

### Evidence for Level 3: Specialist (SP)

<p>If you have already earned the Level 2 (FI) micro-credential, then you can make a statement that refers to the evidence provided for the FI micro-credential rather than re-posting/uploading. You can also post a link to the FI micro-credential.</p> <p>If you are going to directly to Level 3 (SP), then post evidence for all items under the FI micro-credential described above under the heading “Demonstrate Implementation with Fidelity” and completion date.</p>	<p>Partner with an active SIM Professional Developer(s)</p> <ul style="list-style-type: none"> <li>• Post the name of the SIM Professional Developer(s) who will partner with you.</li> </ul> <p>Demonstrate Implementation with Fidelity:</p> <ul style="list-style-type: none"> <li>• Develop a draft Content Enhancement Routine related to content with a group or a class. Follow the <i>Get Ready</i> section to prepare the draft and practice applying the Linking Steps to develop the draft.</li> </ul>
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- Instruct a Teacher:
  - Guide/coach another instructor through the Routine in its entirety. Help them to follow the instructional steps in the manual.
  - Evidence may include:
    - Submit video or audio from the session when you instructed a teacher on the selected Content Enhancement Routine if your SIM Professional Developer was not on site.
    - Submit evidence of PD provided (agenda and Power Point if used)
    - Feedback from SIM Professional Developer(s)
- Describe your Instruction:
  - Provide a description of your coaching with the instructor.
    - What were the successes?

- What were the challenges?
  - How did the two of you problem solve issues?
  - What adjustments did you make? ○
- Complete a CER Device Checklist for the teacher with whom you are instructing. Share this checklist with your SIM Professional Developer(s).
- Describe Implementation:
  - Visit the class of the instructor to whom you provided instruction on the selected Content Enhancement Routine while he/or she is implementing the CER. Complete a CER Implementation Checklist for the teacher. Share this checklist with your SIM Professional Developer(s).
  - Post a description of the instructor's class.
    - What were the successes?
    - What were the challenges?
    - How did the two of you problem-solve issues?
    - What adjustments did you make?
- Completion Date:
  - Post the date you completed the requirements for this micro-credential.

For more information on the requirements for each item, please visit the Badge List website (<https://www.badgelist.com/SIM-Content-Enhancement>) or inquire with your SIM Professional Developer(s).