1. There is a committee comprising the KUCRL Director of Professional Development and four (4) current PDLs in good standing for the purpose of bringing on new PDLs.
2. NOMINATION of PDL candidates could happen in a variety of ways: recruitment, self-nomination, or nomination by current SIM Professional Developer or PDL.
   1. Once the candidate has accepted the nomination, he/she will be asked to submit two letters of recommendation to the Director of SIM Professional Development [simpd@ku.edu](mailto:simpd@ku.edu) (one from an existing SIM Professional Developer or PD participant and one from a current or former professional reference (i.e. employer, supervisor, colleague).

­­­­Please include in the recommendation letters:

LETTER FROM CURRENT OR FORMER PROFESSIONAL COLLEAGUE

* leadership demonstrated at workplace
* interpersonal relationships with colleagues at workplace
* communication skills of applicant

LETTER FROM SIM PROFESSIONAL DEVELOPER OR PD PARTICIPANT

* depth of knowledge of SIM
* actual implementation of SIM with students
* partnership practices when providing professional development
* has the applicant been a SIM Mentor for SIM PD Apprentices
  1. The candidate will be provided a mentor by the KUCRL Director of Professional Development if the candidate needs one. The mentor is a SIM PDL.

1. APPRENTICESHIP

The candidate and mentor will have a conversation(s) about current skills and aptitudes that the candidate already has and ones/areas where the candidate could strengthen through mentoring. The pair will use the [Guide to Becoming a SIM Professional Development Leader](http://sites/simville.ku.edu/files/files/Guide%20to%20Becoming%20a%20SIM%20PD%20Leader.docx) to develop a personal plan for the candidate to reach goals.

* 1. At Beginning of Apprenticeship: Candidate completes the [Self-Reflection & Action Plan Worksheet.](http://sites/simville.ku.edu/files/files/Professional%20Development%20Leader%20Requirements.docx)
  2. During Apprenticeship: Candidate submits final evidence on Badge List for review by the PDL Review Committee. <https://www.badgelist.com/Additional-SIM-Credentials/SIM-Professional-Development-Leader>.
  3. At End of Apprenticeship: PDL Mentor sends a summary of feedback that was provided to the apprentice and a copy of the action plan to the Director of PD who will share with the PDL Review Committee.

1. EVIDENCE REVIEW - Committee will review the evidence submitted and determine areas for continued growth or approval prior to meeting with the candidate. If continued growth will be requested, the committee will work directly with the mentor and candidate to extend the apprenticeship.
2. APPROVAL & WELCOME

Candidate will have a meeting with the committee to talk about SIM and where the candidate may see themselves fitting into SIM Leadership opportunities. The PDL Mentor will be invited to participate in this meeting.