**Professional Development Leader Requirements**

**Self-Reflection and Action Plan**

Instructions for potential Professional Development Leaders (PDLs):

* Review the requirements to consider if you would like to become a SIM Professional Development Leader (PDL).
* Reflect on each requirement and determine your self-rating (below). Be prepared to discuss experiences and evidence relevant to the requirements with your mentor. Reflect on which knowledge and skills you need to gain prior to becoming a PDL.
* Have a dialogue with your mentor to share your self-rating and reflection. Discuss any questions you have about the requirements, especially the “Commitment to Serve & Collaboration Section.”
* Create an action plan (below) to be followed by you and your mentor to gain the knowledge and skills in those areas of need.
* Share your plan with your PDL Mentor.
* Candidate will submit final evidence in Badge List for review by the Committee. <https://www.badgelist.com/Additional-SIM-Credentials/SIM-Professional-Development-Leader>

*Scroll down for the Self-Reflection and Action Plan*

***Self Assessment***

***0-Little to no knowledge/experience, yet***

***1-Some knowledge/experience***

***2-Extensive knowledge/experience***

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| ***Professional Knowledge Requirements***  ***I have…*** | ***Self-Rating***  ***(0 – 1 – 2)*** |
| …superior knowledge of SIM & national initiatives |  |
| …an understanding of school wide implementation of SIM |  |
| …a good handle on systems change & school reform (infrastructure support & capacity building) |  |
| …an excellent working knowledge of professional learning principles (Professional Development, Instructional Coaching Process) |  |
| …a deep understanding of the Partnership Approach including the partnership principles, learning structures, and the Impact Coaching Cycle |  |
| …a firm understanding of tiered systems of support for students in schools (RtI, CLC, CEIS, CCEIS, and/or MTSS) |  |

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| ***Professional Skills Requirements***  ***I can…*** | ***Self-Rating***  ***(0 – 1 – 2)*** |
| …mentor potential professional developers to successful completion |  |
| …model leading professional development in accordance with standards and goals |  |
| …use data to inform and modify practice as appropriate |  |
| …integrate and align use of SIM with current practices |  |
| …build relationships that promote credibility and gain respect |  |
| …collaborate with other SIM Professional Developers |  |
| …incorporate partnership principles, processes, & other adult learning theory |  |
| …share evidence of positive impact from SIM implementation |  |
| …engage in peer coaching & other job-embedded processes to support my own growth |  |
| …use a variety of modalities to support professional development |  |

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| ***Commitment to Serve & Collaborate***  ***When I become a PDL, I will commit to…*** | ***Self-check & Discuss with Mentor*** |
| …providing professional development (especially PPDIs) |  |
| …staying active & involved in the SIM Network |  |
| …collaborating with other SIM Professional Developers and share SIM materials personally developed |  |
| …building positive relationships and learning communities within the network |  |
| …a reciprocal process of working with researchers and staff at KUCRL to establish continuous improvement |  |

***Action Plan***

* Based on your self-rating, choose which requirements do you need to target for further learning.
* Create an action plan for each requirement that includes a completion date.
* Co-develop discussion points with your mentor for the basis of your debrief session on this apprenticeship experience.

**Target #1:** (type requirement here)

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| ***Action steps*** | ***Helpful resources*** | ***Support needed from Mentor*** |
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Completion Date:

Discussion Prompts:

**Target #2:** (type requirement here)

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| ***Action steps*** | ***Helpful resources*** | ***Support needed from Mentor*** |
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Completion Date:

Discussion Prompts:

**Target #3:** (type requirement here)

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| ***Action steps*** | ***Helpful resources*** | ***Support needed from Mentor*** |
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Completion Date:

Discussion Prompts: