Dear Principal,

We are excited to begin rolling out your school's new supplemental reading course called *Fusion Reading,* a comprehensive and highly structured program designed to teach reading strategies to your teachers on DATE. As part of the professional development (PD), we’d like to invite you and any other of your school administrators involved in the Fusion Reading program implementation to participate with your teacher(s) in one half of the first day of PD for: a comprehensive overview of the program, to learn more about its instructional components, and to participate in an expert model of a Fusion Reading lesson. Before breaking for lunch, we will invite all administrators to a separate 30 minute breakout session to discuss how to support successful implementation of Fusion Reading.

We look forward to seeing you on DATE, from TIME for your overview and special administrator breakout planning session using the Zoom information below.

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| --- | --- |
| Meeting URL: |  |
| Meeting ID: |  |
| Passcode: |  |

Sincerely,