Course Organizer Routine Implementation Checklist

Directions: Put a checkmark (√) by each behavior that occurs.

Teacher: _____   Coach: _____

School: _____   Subject: _____

Date: _____   Course: _____

Launching _____ Floating _____ Reviewing _____   Full Session _____ or Partial Session _____   Length of Session _____

OVERALL
the teacher…

Ensured all students were writing on their organizers   Comments:
Kept a lively pace
Involved a large majority of students

CUE
the teacher…

Named the Course Organizer   Comments:
Explained how it will help students
Handed out blank Course Organizers
Explained expectations

DO STEP 1: Cue course questions
the teacher…

Announced the name of the new course

Wrote the name of the new course in Section 1

Explained the essence of the new course

Wrote the essence of the new course in the
   Paraphrase Oval in Section 1

Introduced the Course Questions

Wrote the Course Questions in Section 2, or had
   them written in Section 2

Asked the students to predict answers to some
   of the Course Questions

Asked the students to contribute Course
   Questions that they would like to answer

Comments:

DO STEP 2: Outline critical concepts and units
the teacher…

Elicited a list of key words/concepts related to the
   Course Questions

Wrote the list of key words/concepts on the board

Elicited ideas from the students about how to
   organize the list

Wrote the organized list in Section 4

Introduced the units in the course

Created a Course Map of the units in the
   course in Section 5

Comments:

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DO STEP 3: Uncover community principles
the teacher…

Introduced and discussed the types of values and
    ideas that will be important for forming a positive
    learning community
Elicited principles from the students
Added principles

Wrote a combined list of the principles in
    Section 6

Comments:

DO STEP 4: Reveal learning rituals
the teacher…

Named each ritual to be used
Explained each ritual
Wrote each ritual's name in Section 7

Comments:

DO STEP 5: Share performance options
the teacher…

Named each performance option
Explained how the performance option would be
    used in the course
Wrote each performance option in Section 8

Comments:

DO STEP 6: Explain course standards
the teacher…

Named each course standard
Explained how course standard would be met by
    students
Wrote each course standard in Section 3
Explained the course progress graph in Section 3
Modeled how progress will be charted on the
    graph

Comments:

REVIEW
the teacher…

Elicited answers to questions related to the content
    on the Course Organizer
Elicited answers to questions to review how the
    students can use the Course Organizer
Elicited answers to questions related to the
    benefits of the Course Organizer
Projected how the Course Organizer will be
    revisited throughout the course

Comments:

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SIM™ fidelity checklists were developed originally by CRL researchers. Over the years, SIM Professional Developers have modified them and shared them back with the CRL. This collective version is intended for coaching purposes.