

Concept Mastery Routine Device Checklist (Research Version)

Teacher: _____
 School: _____
 Date: _____

Observer: _____
 Subject: _____
 Total Score: _____

Rating Guide: 2 = Present and correct, 1 = Present, but needs improvement, 0 = Missing or Incorrect

Feature	Rating	Enhancements or Feedback
Concept (pp. 7-8 in the CM manual)		
Represents one distinct category or class of persons, things, events, or objects that is needed for basic understanding throughout the course.		
Overall Concept (pp. 7-8 in the CM manual)		
The name of a larger group contains the concept targeted (and not a characteristic of the concept) in a single word or short phrase.		
Provides a meaningful description of the overall category rather than a repetition and will help students to construct a good definition; for example, "Heroism (Targeted Concept) is conduct (Overall Concept) that...."		
Key Words (pp. 7-8 in the CM manual)		
All of the terms needed to develop the Concept Diagram are present in the Key Words with special emphasis on presence of all of the "always" characteristics		
Key Words are identified by always, sometimes, few, never characteristics or examples or non-examples.		
Distracter terms or related terms that are not needed have been eliminated from the Key Words.		
Characteristics (pp. 7-9 in the CM manual)		
Always Characteristics are stated in parallel grammatical structure.		
Always Characteristics each can function to complete a sentence describing the concept with the concept as the subject and characteristic as the verb and object.		
Sometimes Characteristics are parallel in structure, have been grouped (and bracketed) for maximum efficiency, and help students see how different examples can fit into the concept.		
Never Characteristics are few and well chosen to clarify common misunderstandings of the concept.		

All Characteristics are stated in a way that they complete a sentence when the concept is used as the subject.		
Examples (pp. 7&9 in the CM manual)		
Each example has all of the Always Characteristics and (ideally) illustrates one of the Sometimes characteristics.		
Pairs of examples and non-examples progress from very easy to distinguish to more challenging, and so on.		
Testing Ground Examples (pp. 7&9 in the CM manual)		
One or more appropriate examples are provided.		
Each example contains all of the Always Characteristics and at least one of the Sometimes Characteristic or each non example contains at least one of the Never characteristic.		
Concept Definition (pp. 7&9 in the CM manual)		
The definition contains (a) the name of the concept; (b) the name of the superordinate concept; and (c) all of the Always Characteristics. Examples can be included. e.g., " _____ is a type of _____ with the following characteristics _____."		
Overall (pp. 7&9 in the CM manual)		
Concept Mastery device focuses on a critical concept (permeating, foundational, enduring understandings).		
Concept Mastery device makes abstract, complex content more understandable for students.		
Concept Mastery device is a useful tool for studying (includes the important information that will be assessed in a unit, course, or state assessment).		

Comments: _____

